

Adult and Continuing Education



You're more than your test scores. We look at a broad profile of prospective students, including everything from transcripts to attitudes. If you can prove your passion, you're halfway there. Please follow these instructions to complete the application process for admission to our adult and continuing education programs.

Complete this application and submit it with your \$25 non-refundable application fee to:

Adult and Graduate Education
Capital University
1 College and Main
Columbus, OH 43209-2394

Forward official transcripts of all previous undergraduate coursework to the Adult and Continuing Education program at the address listed above.

For information about the Free Application for Federal Student Aid (FAFSA) and other available financial aid, contact Capital's Financial Aid Office at 614-236-6511. Your application for financial assistance will not influence the admission decision.

Questions? Contact 614-236-6996 or adult-grad@capital.edu

Enrollment Plans

Desired admittance date Fall 201 ____ Spring 201 ____ Summer 201 ____

Anticipated degree program Accounting ____ Business Administration ____ Psychology ____
Interdisciplinary Studies ____ Social Work ____ Sociology ____
Public Administration ____ Criminology ____

Previous enrollment at Capital University? Yes ____ No ____ If yes, when? _____

Have you submitted or will you submit the Free Application for Federal Student Aid (FAFSA)? Yes ____ No ____

Personal Information

Please print or type.

Title Mr. ____ Ms. ____ Mrs. ____ Dr. ____ Sex M ____ F ____

Name _____
Last (Jr., III, etc.) First Middle

Home address _____ Apartment No. _____

City _____ State _____ ZIP Code _____ County _____

Country, if not United States _____ E-mail address _____

Home phone () _____ Cell phone () _____

Marital Status Single ____ Married ____ Divorced ____ Birthplace City _____
Married ____ Widowed ____ State/Country _____

Social Security Number _____ Are you a U.S. citizen? Yes ____ No ____

Birth Date _____ If no, are you a permanent resident? Yes ____ No ____

_____ If yes, alien registration # _____

Are you Hispanic or Latino? Yes ____ No ____

Select one or more races American Indian or Alaska Native ____ Asian ____ White ____
Black or African American ____ Native Hawaiian or other Pacific Islander ____

Religious Preference (Optional)

(Religion information is requested by the Evangelical Lutheran Church in America and is used for statistical purposes only.)

Lutheran-ELCA Lutheran-LCMS Lutheran-Other Baptist Protestant

If Lutheran, name of church _____ Episcopal Roman Catholic

City/State of church _____ Greek Orthodox United Church of Christ

Jewish Other

Methodist No preference

Presbyterian

Educational Information

Colleges or Universities Attended

List in chronological order all colleges you have attended. Official transcripts of all previous college education must be submitted before admission can be considered.

Dates of Attendance	Name & Address of Institution	Degree/Credit Earned

Have you ever been suspended or expelled from any college/university Yes _____ No _____

Have you ever been convicted of a felony? Yes _____ No _____

Have you ever been found responsible for any academic or other misconduct at any college/university? Yes _____ No _____

If yes to any question above, please attach a statement of explanation.

Personal Statement

If there has been a gap in your education or you would like to share additional information with the Admission Committee, please attach a personal statement. Any additional information that you feel would be helpful in the review of your application would be welcomed by the university.

Employment

Current employer _____

Address _____ City _____ State _____ ZIP _____

Job title _____

Business phone () _____ Business e-mail _____

Does your employer provide tuition reimbursement? Yes _____ No _____

Certification

Capital University is committed to challenging students and creating a personalized learning environment that is free from prohibited discrimination and harassment. The University prohibits discrimination on the basis of race, color, religion, national and ethnic origin, sexual orientation, class, sex and gender, age, disability, veteran status, or any other characteristic protected by law, and admits qualified students to all the rights, privileges, programs, and activities generally accorded or made available to students.

I certify that all of the information submitted in the application is my own work, true and correct to the best of my knowledge. I authorize all schools attended to release all requested records and authorize review of my application. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation or expulsion, should the information I certified be false. I understand that an offer of admission is conditional, pending receipt of final transcripts showing work comparable in quality to that upon which the offer was based. In addition, I acknowledge that the University reserves the right to withdraw offers of admission if applicants fail to satisfy all requirements; if it is determined that admission was obtained through the use of falsified, altered, or embellished information; if there is a substantial drop off in academic performance; or if there is a change in disciplinary status after the time of application including engaging in behavior that is deemed incompatible with positive contributions to the campus environment (such as safety concerns, violence, threats, etc.). Finally, I understand the University may revoke my admission if it determines that I have engaged in conduct that it deems unbecoming of an applicant or student, including conduct of a criminal nature, even if the conduct does not result in a conviction.

Signature _____ Date _____

