I understand that by completing this form I currently have a credit balance on my student account and that I am requesting for the Student Accounts Office to transfer/move a credit in the amount of $100 to be used as payment of my housing deposit.

I further understand that by completing this form I am responsible for bringing a copy of this completed request to be used as my receipt as record of this transaction to the Residential and Commuter Life Office on or before noon on March 4, 2015.

By completing and signing the form below, the Student Accounts Office is confirming that the student requesting the transfer of funds does indeed have a credit on his or her account and the transfer will be made on behalf of the student.