JOB OPPORTUNITIES

Maintenance Associate
Facilities Management

Posted June 27, 2017

Under the supervision of an Associate Director, this position performs skilled and semi-skilled maintenance, repairs, and improves university facilities and equipment. The position is full-time on third shift, but must be flexible and willing to work on-call and over-time as needed.

Responsibilities:
• Performs maintenance, repair, alteration to buildings and equipment/fixtures (e.g. doors, windows, walls, floors, stairways, furniture).
• Performs maintenance, replacement, repair, and minor installation of electrical equipment (e.g., light fixtures, electrical outlets, switches, motors, appliances, circuits, generators, alarms, meters, controls).
• Performs maintenance, replacement, repair, and minor installations of plumbing equipment (e.g., water and steam lines, trap fittings, plumbing fixtures, pumps, regulators, valves, heating/air conditioning).
• General Maintenance duties as assigned.
• Operates and maintains boiler and chiller.
• Assists in the painting of university facilities.

Qualifications:
• At least three years of training or experience in maintenance repair work is required.
• Knowledge of maintenance repair work, including lite electrical, plumbing, carpentry, associated hand and power tools and equipment, and appropriate safety practices.
• Ability to perform tasks in low, high, and tight spaces such as, closets, windows, crawl spaces under floors and above ceilings, stairwells, equipment rooms, building exteriors, and roofs.
• Ability to handle exposure to: dirt, dust, and grease, electricity, climatic weather, various chemicals such as drain cleaners, glues, paint, etc., equipment with moving parts and loud noise.
• Physical Requirements: ability to lift up to 100 lbs. (50 lbs. on a regular basis).
• Valid State of Ohio driver’s license.
• Ability to use machine tools and equipment.
• Ability to drive and operate utility vehicles.
• Ability to work a flexible schedule and over-time as needed.

Capital University offers a rich benefits package that includes medical, dental, retirement, family education benefits, long-term disability, life insurance and free parking.

Compensation:
Hourly rate begins at $13.94; 40 hours per week.

Send cover letter and resume electronically to:
jobs@capital.edu

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